



Business Support

In 2025, attracting and retaining top Business Support talent will require a strong mix of flexible working options, career development, and a positive, engaging workplace culture.

Business Support Salary Guide

JOB TITLE	AUCKLAND		WELLINGTON		WAIKATO & BAY OF PLENTY		CHRISTCHURCH	
	Low	High	Low	High	Low	High	Low	High
Executive Assistant	95	140	80	120	75	90	75	100
Personal Assistant	85	100	70	80	70	85	70	85
Office Manager	80	100	80	105	70	85	70	85
Project Coordinator	80	110	75	100	70	85	70	85
Events Coordinator	65	85	65	85	60	65	65	75
Facilities Coordinator	65	85	65	85	65	70	60	70
Sales Support	65	75	60	75	60	65	60	65
Team Administrator	68	85	65	75	65	70	60	68
Office Administrator	62	78	60	75	60	70	60	70
Receptionist	60	70	60	65	60	65	60	65
Data Entry/Database Admin	60	65	60	65	60	65	60	65

Salary range in NZD \$'000s